

Stepping Stones to Functional Skills - E

This course is designed to help learners develop essential English skills in reading, writing, speaking and listening. It provides a supportive pathway towards Functional Skills English Level 1, focusing on practical communication for everyday life, work and further learning.

Start Date: 01 September 2025
Start Time: 09:30
Lessons: 35
Weeks: 35
Hours: 87.50

Venue

Rochester Adult Education Centre
Rochester Community Hub
Eastgate
ME1 1EW

What will I learn on this course?

- reading for meaning understanding short texts, signs and instructions
- writing clearly: using correct spelling, punctuation and grammar
- speaking and listening taking part in discussions, expressing ideas, and listening actively
- building vocabulary for everyday situations
- planning and structuring short pieces of writing
- using English confidentially in real - life contexts such as forms, emails and conversations

Is this course suitable for me?

You need to be 19 years and over and have no GCSE 4/C or equivalent qualifications in English. Before you begin your studies, an initial assessment will take place in order to help us to place you on the most suitable course.

Will there be additional costs?

No additional costs. All materials will be provided

What could I go on to do after this course?

Your tutor can talk to you about other subject related courses and progression routes available, Functional Skills English Level 1, which are run through MAE. If you need further advice, please telephone 01634 338400. Medway Adult Education works with many partners locally such as UCA and the University of Kent. Information about their courses can be found in our centres, cafe and Moodle.

Attendance Policy

In order to get the most out of your course, you will need to attend as many sessions as possible. We recommend at least 90%. If you do have a holiday booked during term time, please let the tutor know in advance so that we can help you catch up on missed sessions and ensure that you still achieve the course outcomes. If you are unavoidably ill or unable to attend, please contact 01634 338400 so that we can let your tutor know and so they can send you any work you may have missed.

Health and Safety

We try to make sure your class is as safe as possible, if you are worried about anything please talk to your tutor or our Safeguarding Officer.

How are IT/Digital skills used and enhanced on this course?

You may need to use the internet for some of your course - using a tablet, laptop or computer. The tutor will speak to you about useful websites, apps and online resources which you may be asked to use for homework.

For e-learning courses - etiquette and safe learning

Please make sure that you and everyone at home are fully dressed when you are joining classes online, and that no personal information (address, bank details) can be seen.